



Alamance Partnership for Children
2322 River Road, Burlington NC 27217
Parent Educator Job Description

Job Title: Parents as Teachers Educator	Reports to: Lead PAT Educator
Department/Activity: Parents as Teachers	
Salary Range: \$33,000 - \$35,000	Number of hours per Week: 40

<p>Objective:</p> <p>To provide the information, support and encouragement that parents need to help their child develop optimally during the crucial early years of life. Provide education in the form of personal visits, group meetings, screening, and linkages to a network of resources for parents and children.</p>
<p>Responsibilities:</p> <ul style="list-style-type: none"> • Provide developmentally appropriate information, activities, and screenings to PAT families. • Provide home visits and group meetings, encouraging strong parent-child relationships in a safe and nurturing environment. • Ability to carry a case load of 25-30 families. • Ability to drive to home visits to serve families. • Document all home visits using web based tracking system. • Refer families to local resources and document on web based tracking system. • Maintain written files for each participating PAT child. • Perform screenings and developmental assessments yearly on participating PAT children. • Participate in monthly supervision and staff meetings. • Staying up to date with reading in the field to stay current with issues. • Maintain Parents as Teachers Foundational Certification. • Participate in home visiting training. • Participate in in-service trainings with the agency. • Participate in training in Early Intervention eligibility and referral procedures. • Participate in at least one state conference per year. • Participate in ASQ-3 and ASQ-SE Screening Tool Training. • Participate in some night & weekend events. • Assist in additional tasks assigned by Executive Director, Program Director or Lead PAT Educator.
<p>Requirements:</p> <p>Education/Experience:</p> <p>Bachelor's Degree in Early Childhood Education or Human services area required. Experience directly related to home visiting, early childhood development, and/or working with families preferred.</p>
<p>Special skills/Training:</p> <p>Excellent oral/written communication skills; confidence working and speaking with children, parents, families and members of the medical community, ability to multitask and adapt to changing environments quickly, and initiative to work independently is required. Competency with the computer, especially Microsoft Office applications and the Internet, is a necessity.</p>



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Additional education/experience/skills/training preferred:

Knowledge regarding developmental delays and disorders and training on and experience in administering developmental assessments.

Must have a valid NC driver's license and reliable mode of transportation.

If interested please email resume with cover letter to humanresources@alamancechildren.org.

No phone calls please. Position open until filled.